# **Purchasing Department**

## Madison County Board of Supervisors 146 West Center Street Canton, Mississippi 39046

601-855-5503 hardy@madison-co.com

30 May 2014

District 1 Supervisor John Bell Crosby

District 2 Supervisor Ronny Lott

District 3 Supervisor Gerald Steen

District 4 Supervisor Karl Banks

District 5 Supervisor Paul Griffin

Subject: Authority for Comptroller's Office to write checks for Johnny Sims to attend Constables Convention and training session

#### Gentlemen:

The board on March 17 approved for Constable Johnny Sims to attend the constable convention and training in Gulfport June 4-7. Constable Sims needs the following checks for his trip:

Check to Courtyard Marriott Gulfport 3 night X \$132 = \$396

Meals 3 days X \$ 41 = \$ 123

Ammunition for training \$120

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Total check to Johnny Sims \$243

Sincerely.

Hardy Crunk

Purchasing Clerk

### Reservation Details

- Confirmation Number: 90510119
- Your hotel: Courtyard Gulfport Beachfront
- Check-in: Wednesday, June 4, 2014 (03:00 PM)
- Check-out: Saturday, June 7, 2014 (12:00 PM)
- · Room type: Guest room, 2 Queen
- Number of rooms: 1Guests per room: 1
- Guest name: JOHNNY SIMS
- Reservation confirmed: Tuesday, March 18, 2014 (19:19:00 GMT)
- Guarantee method: Credit card guarantee, Master Card

Summary of Room Charges	Cost per night per room (USD)
Mednesday, June 4, 2014 - Saturday, June 7, 2014 ( 3 nights MS CONSTABLES	)132.00
Estimated government taxes and fees	15.84
Total for stay (for all rooms)	443.52
Complimentary on-site parking	\$396
<ul> <li>Changes in taxes or fees implemented after booking will</li> </ul>	affect the total room price.

You may modify or cancel your reservation online (see details below), or call 1-800-321-2211 in the US and Canada. Elsewhere, call our worldwide telephone numbers.

Contact us if you have questions about your reservation.



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On June 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> Constable Johnny Sims will be attending the Annual MCA Convention & Training Seminar in Gulfport, Ms. Please see meal and ammunition allowances requested below:

June 4<sup>th</sup> ......Meal Allowance

June 5<sup>th</sup> ......Meal Allowance

June 6<sup>th</sup>......Meal Allowance

\$55.00 per day

\$55.00 per day

\$55.00 per day

\$120.00 for ammunition

Total

\$285.00

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